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## AGENDA

### THE GULF CONSORTIUM Finance and Budget Committee Meeting May 30, 2024

2:00 pm Eastern

Call in info:

Teams Meeting

United States: +1 (469) 262-1735

Access Code: 139-934-62#

#### Committee Members

Chair – LaWanda Pemberton (Taylor County), Commissioner Robert Carroll (Bay County), Patricia Wilken (Sarasota)

Also in attendance: Valerie Seidel, Dan Dourte, Richard Bernier  
(All, The Balmoral Group), Lynn Hoshihara, Evan Rosenthal

#### Item 1. Call to Order.

Committee Chair LaWanda Pemberton will call the meeting to order.

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#### Item 2. Roll Call.

Valerie Seidel will call the roll.

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#### Item 3. Additions or Deletions.

Any additions or deletions to the committee meeting agenda will be announced.

RECOMMEND: Approval of a final agenda.

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#### Item 4. Public Comments.

The public is invited to provide comments on issues that are on today's agenda.

*(Please see back up page 3)*

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#### Item 5. Meeting Minutes and Delegation of Authority Report.

The minutes of the following meetings are presented for review and approval.

- January 25, 2024 – Finance and Budget Committee Meeting Minutes *(Please see back up pages 4-6)*
- Delegation of Authority Report through December 31, 2023 *(Please see back up page 7-10)*

RECOMMEND: Approval of January 25, 2024 Finance and Budget Committee Meeting Minutes and Delegated Authority Report.

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#### Item 6. Financial Statements April 30, 2024

Richard Bernier will present the financial statements through April 2024. These statements include: Balance Sheet; Income Statement; Cash Receipts Journal, and Cash Disbursements

Journal. *(Please see back up pages 11-22)*

RECOMMEND: Recommend approval of the financial statements to the full Board through April 30, 2024

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**Item 7. April 30, 2024 Budget Summary and Project Status Expenditure Reports.**

Richard Bernier will present the Budget Summary and the Project Status Expenditure Reports through April 30, 2024 for Committee review. *(Please see back up pages 23-25)*

RECOMMEND: Recommend approval of the Budget Summary and Project Status Expenditure Reports through April 30, 2024 to the full Board.

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**Item 8. Trust Fund Report.**

Richard Bernier will present the report on the Trust Fund balance, indicating grant funding amounts that are pending, approved, and scheduled for draw down. Also to be presented is the HESI/Transocean disbursements and balance.

*(Please see back up pages 26-28)*

RECOMMEND: For information only

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**Item 9. Grant Funding by County.**

Richard Bernier will present a report listing the total grants by county with associated management, legal and fiscal agent fees. A second report compares each county in total. *(Please see back up pages 29-31)*

RECOMMEND: For information only

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**Item 10. Public Comments.**

The public is invited to provide comments on issues that are NOT on today's agenda. *(Please see back up page 32)*

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**Item 11. Finance and Budget Committee Member Comments.**

Members of the Finance and Budget Committee are invited to provide comments on relevant issues. *(Please see back up page 33)*

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**Item 12. Adjournment.**

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*If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**Gulf Consortium Finance and Budget Committee Meeting  
May 30, 2024**

**Agenda Item 4  
Public Comments**

**Statement of Issue:**

The public is invited to provide comments on issues that are on today's agenda.

**Attachments:**

None

**Prepared by:**

Richard Bernier  
The Balmoral Group  
Finance Manager  
On: May 21, 2024

**Gulf Consortium Finance and Budget Committee Meeting  
May 30, 2024**

**Agenda Item 5  
Approval of January 25, 2024 Minutes**

**Statement of Issue:**

Request to approve the minutes of the January 25, 2024 meeting of the Gulf Consortium Finance and Budget Committee.

**Options:**

- (1) Approve the January 25, 2024 minutes as presented; or
- (2) Amend and then approve the minutes.

**Recommendation:**

Motion to approve Option 1.

**Prepared by:**

Richard Bernier  
Finance Manager  
The Balmoral Group  
On: May 21, 2024

**Attachment:**

Draft Minutes, January 25, 2024 meeting of the Gulf Consortium Finance and Budget Committee.

**Action Taken:**

Motion to: \_\_\_\_\_, Made by: \_\_\_\_\_;

Seconded by: \_\_\_\_\_.

Approved\_\_\_\_; Approved as amended\_\_\_\_; Defeated\_\_\_\_\_.

**Gulf Consortium Finance and Budget Committee Meeting Minutes**  
**January 25, 2024 2:00 pm ET**  
**Go to Meeting**

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**Members in Attendance:** Chair Lawanda Pemberton (Taylor County)- Commissioner Robert Carroll (Bay County) Patricia Wilken (Sarasota)

**Also in Attendance:** Valerie Seidel, Dan Dourte and Richard Bernier (The Balmoral Group)

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**Agenda Item #1 – Call to Order**

Lawanda Pemberton called the meeting to order at 2:00 pm.

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**Agenda Item #2 – Roll call**

Valerie Seidel called the roll. Attendees above.

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**Agenda Item #3 – Additions or Deletions**

None from staff. Commissioner Robert Carroll made the motion to move the agenda as presented, seconded by Patricia Wilken; passed by unanimous vote.

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**Agenda Item #4 – Public Comments**

No members of public in attendance.

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**Agenda Item #5 – Consent Agenda**

Meeting minutes for the November 30, 2023 - Finance and Budget Committee Meeting and the Delegation of Authority Report through December 31, 2023 were presented. Commissioner Robert Carroll made the motion to approve the consent agenda items, seconded by Patricia Wilkens.

**ACTION: APPROVED**

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**Agenda Item #6 - Financial Statements through December 31, 2023**

Richard Bernier provided the financial statements through December, 2023. These statements included: Balance Sheet; income Statement; Cash Receipts Journal, and Cash Disbursements. and presented to the Committee for review and approval to the Board the Balance Sheet and Income Statement. There were no questions or corrections.

Commissioner Robert Carroll made the motion to approve, seconded by Patricia Wilkens.

**ACTION: APPROVED**

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**Agenda Item #7- December 31, 2023 Budget Summary and Project Status Expenditure Reports.**

Richard Bernier presented the Budget Summaries and Project Status Expenditure Reports through December 31, 2023 for Committee Review. Two new projects, one in Dixon County and one in Monroe County have been added since the report was submitted and approved. There were no questions from the Committee. Commissioner Robert Carroll made the motion to approve, seconded by Patricia Wilkens.

**ACTION: APPROVED**

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**Agenda Item #8- Trust Funds Report**

Richard Bernier presented the report on the Trust Fund balance, indicating grant funding amounts that are pending, approved, and scheduled for draw down. The HESI/Transocean disbursements and balances were presented.

Committee Chair, LaWanda Pemberton, asked about how counties access HESI funds? Valerie Seidel commented that at today's Executive Committee meeting, Pasco County is submitting a proposal to use HESI funds, \$205,000.00. Leon County will be moving forward with their funds.

**This item was for information only**

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**Agenda Item #9 Grant Funding by County**

Richard Bernier presented a report listing the total grants by county with associated management, legal and fiscal agent fees. A second report compares each county in total.

Call for Grants to be submitted to Counties to use this money. Plan goal had been to have money awarded and spent by 2031.

**No questions on this item. This item was for information only**

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**Agenda Item #10- Public Comments**

The public is invited to provide comments on issues that are NOT on today's agenda.

**No questions on this item. This item was for information only.**

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**Agenda Item #11- Finance and Budget Committee Member Comments**

Members on the Finance and Budget Committee are invited to provide comments on relevant issues.

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**Agenda Item #12- Adjourn**

Commissioner Robert Carroll made the motion to adjourn, seconded by Patricia Wilkens; passed by unanimous vote.

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# **AGENDA ITEM 5b**

**Gulf Consortium Finance Committee Meeting  
May 30, 2024**

**Consent Agenda**

**Item 5b**

**Report on Delegated Authority  
Actions from January 1, 2024 – April 30, 2024**

**Summary:**

Staff report of actions carried out through delegated authority of the Board. There were 1 monetary amendment, no new grants awarded, 2 application resubmittals, 14 performance reports submitted, 14 Financial reports submitted, and 26 draw requests for SEP project work. A detailed listing of individual transactions follows.

<b>Submission Date</b>	<b>Action Taken</b>	<b>County</b>	<b>Project No.</b>	<b>Amount</b>
1/25/2024	Draw Request	Adaptive Planning	24-1	1,619.24
1/25/2024	Draw Request	Pinellas	16-2	664,816.56
1/25/2024	Draw Request	Taylor	10-2	125.04
1/25/2024	Draw Request	Okaloosa	3-4	1,137.84
1/25/2024	Draw Request	Gulf	6-1	2,775.83
1/25/2024	Draw Request	Hernando	14-1	400.12
1/25/2024	Draw Request	Hillsborough	17-1	2,675.62
1/25/2024	Draw Request	Levy	12-2	325.10
2/2/2024	Accepted Amendment Award	Santa Rosa	2-1	
2/16/2024	Draw Request	Pasco	15-1	393.87
2/16/2024	Draw Request	Collier	22-1	32,272.43
2/23/2024	Financial Report	Manatee	18-6	
2/23/2024	Financial Report	Okaloosa	3-3	
2/23/2024	Financial Report	Sarasota	19-1	
2/23/2024	Financial Report	Walton	4-1	
2/23/2024	Financial Report	Citrus	13-2	
2/23/2024	Financial Report	Hernando	14-1	
2/26/2024	Performance Report	Citrus	13-1	
2/26/2024	Performance Report	Citrus	13-2	
2/26/2024	Performance Report	Hernando	14-1	
2/27/2024	Performance Report	Okaloosa	3-4	



2/27/2024	Performance Report	Sarasota	19-1	
2/27/2024	Performance Report	Manatee	18-2	
2/27/2024	Performance Report	Pinellas	16-2	
2/27/2024	Performance Report	Collier	22-1	
2/27/2024	Performance Report	Bay	5-2	
2/28/2024	Performance Report	Taylor	10-3	
2/28/2024	Performance Report	Escambia	1-1	
2/29/2024	Financial Report	Manatee	18-2	
2/29/2024	Financial Report	Pinellas	16-2	
2/29/2024	Financial Report	Okaloosa	3-4	
2/29/2024	Financial Report	Taylor	10-3	
3/4/2024	Draw Request	Adaptive Planning	24-1	2,669.55
3/4/2024	Draw Request	Santa Rosa	2-1	8,126.54
3/4/2024	Draw Request	Taylor	10-1	11,903.57
3/4/2024	Draw Request	Pinellas	16-1	7,111.56
3/4/2024	Draw Request	Sarasota	19-1	314,613.11
3/4/2024	Draw Request	Bay	5-2	30,799.37
3/5/2024	Financial Report	Collier	22-1	
3/6/2024	Financial Report	Citrus	13-1	
3/7/2024	Financial Report	Bay	5-2	
3/27/2024	Resubmitted Award Amendment	Bay	5-2	
4/11/2024	Draw Request	Citrus	13-1	684,058.53
4/11/2024	Draw Request	Bay	5-1	12,272.43
4/11/2024	Draw Request	Citrus	13-2	207,080.75
4/15/2024	Resubmitted Award Amendment	Santa Rosa	2-1	
4/16/2024	Performance Report	Okaloosa	3-3	
4/18/2024	Performance Report	Manatee	18-6	
4/23/2024	Performance Report	Walton	4-1	
4/25/2024	Draw Request	Adaptive Planning	24-1	19,424.58
4/25/2024	Draw Request	Taylor	10-2	1,094.08
4/25/2024	Draw Request	Taylor	10-3	2,231.92
4/25/2024	Draw Request	Citrus	13-3	1,137.84
4/25/2024	Draw Request	Gulf	6-1	5,876.76
4/25/2024	Draw Request	Okaloosa	3-3	1,575.47

4/25/2024	Draw Request	Bay	5-2	10,497.34
4/25/2024	Application	Dixie	11-1	3,078,326.00
4/29/2024	Financial Report	Franklin	7-3	
4/29/2024	Application	Monroe	23-1	12,516,999.00
4/29/2024	Project Close Out	Franklin	7-3	

**Gulf Consortium Executive Committee Meeting  
May 30, 2024**

**Agenda Item 6  
Financial Statements**

**Statement of Issue:**

Presentation of the most recent monthly financial statements.

**Background:**

Financial Statements are produced monthly for the Consortium. Additionally, attachments include a listing of the cash receipts and cash disbursements since the last report date.

**Attachments:**

- a) Balance Sheet through April 30, 2024
- b) Income Statement from October 1, 2023 through April 30, 2024
- c) Deposits January 1, 2024 through April 30, 2024
- d) Disbursements January 1, 2024 through April 30, 2024

**Action Required:**

- 1) Recommend approval Financial Reports for Full Board Approval
- 2) Other Committee direction

**Staff Recommendation:**

Approve as proposed.

**Prepared by:**

Richard Bernier  
The Balmoral Group  
Finance Manager  
On: May 21, 2024

**Action Taken:**

Motion to: \_\_\_\_\_, Made by: \_\_\_\_\_;

Seconded by: \_\_\_\_\_.

Approved\_\_\_\_; Approved as amended\_\_\_\_; Defeated\_\_\_\_\_.

**Gulf Consortium**  
**Balance Sheet**  
As of May 10, 2024

	<u>May 10, 2024</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Cash	
HESI Funds (Wells Fargo)	4,738,778.65
Grant Account (Wells Fargo)	43,108.66
Operating Account (United Comm)	157,620.84
Total Cash	<u>4,939,508.15</u>
Total Checking/Savings	4,939,508.15
Accounts Receivable	
Accounts Receivable	
Adaptive Planning	377,395.06
Grants Receivable (SEP)	53,185,966.37
Accounts Receivable (General)	23,766.00
Total Accounts Receivable	<u>53,587,127.43</u>
Total Accounts Receivable	53,587,127.43
Other Current Assets	
Other Current Assets	
Other Receivables	35,225.49
Prepaid Expenses	32,809.21
Total Other Current Assets	<u>68,034.70</u>
Total Other Current Assets	<u>68,034.70</u>
Total Current Assets	<u>58,594,670.28</u>
<b>TOTAL ASSETS</b>	<b><u>58,594,670.28</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Payables	
Accounts Payable (Grants)	38,956.74
Accounts Payable (General)	6,987.50
Total Payables	<u>45,944.24</u>
Total Accounts Payable	45,944.24
Other Current Liabilities	
Accrued Liabilities	
Accrued Liabilities (Grants)	53,605,199.40
Total Accrued Liabilities	<u>53,605,199.40</u>
Total Other Current Liabilities	<u>53,605,199.40</u>
Total Current Liabilities	<u>53,651,143.64</u>
Total Liabilities	53,651,143.64
Equity	
Funds Transfers	(59,372.93)
Temp. Restricted Net Assets	4,725,816.72
Unrestricted Net Assets	170,551.22
Net Income	106,531.63
Total Equity	<u>4,943,526.64</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>58,594,670.28</u></b>

**Gulf Consortium**  
**Profit & Loss**  
 October 2023 through April 2024

	<u>Adaptive Planning</u>	<u>General Fund</u>	<u>HESI/Transocean Funds</u>	<u>SEP Grants</u>	<u>TOTAL</u>
<b>Income</b>					
Adaptive Planning Grant	28,699.49	-	-	-	28,699.49
Direct Contributions	-	124,122.00	-	-	124,122.00
Grant Funds - SEP	-	-	-	2,088,143.88	2,088,143.88
Interest and Other income	-	-	12,984.96	-	12,984.96
<b>Total Income</b>	<u>28,699.49</u>	<u>124,122.00</u>	<u>12,984.96</u>	<u>2,088,143.88</u>	<u>2,253,950.33</u>
<b>Expense</b>					
Adaptive Planning	28,699.49	-	-	-	28,699.49
SEP Grants	-	-	-	2,088,143.88	2,088,143.88
<b>General Consortium Expenses</b>					
Special District Fees	-	175.00	-	-	175.00
Bank Fees	-	30.00	23.03	-	53.03
Management Fees	-	28,872.30	-	-	28,872.30
Legal Fees	-	1,475.00	-	-	1,475.00
<b>Total General Consortium Expenses</b>	<u>-</u>	<u>30,552.30</u>	<u>23.03</u>	<u>-</u>	<u>30,575.33</u>
<b>Total Expense</b>	<u>28,699.49</u>	<u>30,552.30</u>	<u>23.03</u>	<u>2,088,143.88</u>	<u>2,147,418.70</u>
<b>Net Income</b>	<u>-</u>	<u>93,569.70</u>	<u>12,961.93</u>	<u>-</u>	<u>106,531.63</u>

## Gulf Consortium Deposit Detail January through April 2024

Type	Num	Date	Name	Account	Amount
<b>Deposit</b>		<b>01/24/2024</b>		<b>1030 - Grant Account (Wells Fargo)</b>	<b>673,875.35</b>
Payment	20-21	01/24/2024	ASAP.gov		(1,619.24)
Payment	23-08	01/24/2024	ASAP.gov		(664,816.56)
Payment	37-05	01/24/2024	ASAP.gov		(125.04)
Payment	40-04	01/24/2024	ASAP.gov		(1,137.84)
Payment	50-03	01/24/2024	ASAP.gov		(2,775.83)
Payment	110-10	01/24/2024	ASAP.gov		(400.12)
Payment	111-05	01/24/2024	ASAP.gov		(2,675.62)
Payment	112-06	01/24/2024	Levy County		(325.10)
TOTAL					<u>(673,875.35)</u>
<b>Deposit</b>		<b>02/16/2024</b>		<b>1030 - Grant Account (Wells Fargo)</b>	<b>32,666.30</b>
Payment	97-13	02/16/2024	ASAP.gov		(32,272.43)
Payment	41-05	02/23/2024	ASAP.gov		(393.87)
TOTAL					<u>(32,666.30)</u>
<b>Deposit</b>		<b>02/29/2024</b>		<b>1050 - HESI Funds (Wells Fargo)</b>	<b>418.36</b>
				4030 - Interest and Other income	(418.36)
TOTAL					<u>(418.36)</u>
<b>Deposit</b>		<b>02/29/2024</b>		<b>1050 - HESI Funds (Wells Fargo)</b>	<b>4,046.05</b>
				4030 - Interest and Other income	(4,046.05)
TOTAL					<u>(4,046.05)</u>
<b>Deposit</b>		<b>03/04/2024</b>		<b>1030 - Grant Account (Wells Fargo)</b>	<b>375,223.70</b>
Payment	20-22	03/04/2024	ASAP.gov		(2,669.55)
Payment	36-08	03/04/2024	ASAP.gov		(8,126.54)
Payment	49-02	03/04/2024	ASAP.gov		(11,903.57)
Payment	91-07	03/04/2024	Pinellas County		(7,111.56)
Payment	92-06	03/04/2024	ASAP.gov		(314,613.11)
Payment	98-25	03/04/2024	ASAP.gov		(30,799.37)
TOTAL					<u>(375,223.70)</u>
<b>Deposit</b>		<b>03/29/2024</b>		<b>1050 - HESI Funds (Wells Fargo)</b>	<b>4,328.47</b>
				4030 - Interest and Other income	(4,328.47)
TOTAL					<u>(4,328.47)</u>

## Gulf Consortium Deposit Detail January through April 2024

Type	Num	Date	Name	Account	Amount
<b>Deposit</b>		<b>04/11/2024</b>		<b>1030 - Grant Account (Wells Fargo)</b>	<b>903,411.71</b>
Payment	34-07	04/11/2024	ASAP.gov		(684,058.53)
Payment	54-01	04/11/2024	ASAP.gov		(12,272.43)
Payment	107-05	04/11/2024	ASAP.gov		(207,080.75)
TOTAL					(903,411.71)
<b>Deposit</b>		<b>04/26/2024</b>		<b>1030 - Grant Account (Wells Fargo)</b>	<b>41,837.99</b>
Payment		04/26/2024	ASAP.gov		(19,424.58)
Payment	37-06	04/26/2024	ASAP.gov		(1,094.08)
Payment	46-03	04/26/2024	ASAP.gov		(2,231.92)
Payment	47-03	04/26/2024	ASAP.gov		(1,137.84)
Payment	50-04	04/26/2024	ASAP.gov		(5,876.76)
Payment	90-10	04/26/2024	ASAP.gov		(1,575.47)
Payment	98-26	04/26/2024	ASAP.gov		(10,497.34)
TOTAL					(41,837.99)
<b>Deposit</b>		<b>04/30/2024</b>		<b>1050 - HESI Funds (Wells Fargo)</b>	<b>4,192.08</b>
				4030 - Interest and Other income	(4,192.08)
TOTAL					(4,192.08)

**Gulf Consortium**  
**Check Detail**  
January through April 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>		<b>01/12/2024</b>	<b>Manatee County Grants</b>		<b>1030 - Grant Account (Wells Fargo)</b>		<b>(124,622.79)</b>
Bill	28-05	12/15/2023			8418062 - Consultants/Subrecipients	(124,622.79)	124,622.79
TOTAL						(124,622.79)	124,622.79
<b>Check</b>		<b>02/12/2024</b>			<b>1050 - HESI Funds (Wells Fargo)</b>		<b>(73.76)</b>
					5060 - Bank Fees	(73.76)	73.76
TOTAL						(73.76)	73.76
<b>Bill Pmt -Check</b>		<b>02/15/2024</b>	<b>Leon County</b>		<b>1030 - Grant Account (Wells Fargo)</b>		<b>(201.93)</b>
Bill	20-21	01/16/2024			6220 - Administration	(0.49)	0.49
Bill	40-04	01/16/2024			8403042 - Contractual	(0.34)	0.34
Bill	110-10	01/16/2024			8414015 - Contractual	(0.12)	0.12
Bill	112-06	01/16/2024			8412023 - Contractual	(0.10)	0.10
Bill	37-05	01/24/2024			8410022 - Contractual	(0.04)	0.04
Bill	50-03	01/24/2024			8406013 - Contractual	(0.83)	0.83
Bill	111-05	01/24/2024			8417013 - Contractual	(0.62)	0.62
Bill	23-08	01/24/2024			8416023 - Contractual	(199.39)	199.39
TOTAL						(201.93)	201.93
<b>Bill Pmt -Check</b>		<b>02/15/2024</b>	<b>NGN</b>		<b>1030 - Grant Account (Wells Fargo)</b>		<b>(3,287.50)</b>
Bill	49477	10/31/2023			8406013 - Contractual	(110.47)	362.50
					8414015 - Contractual	(121.90)	400.00
					8412023 - Contractual	(45.72)	150.00
					8416033 - Contractual	(15.24)	50.00
					8999999 - Non-awarded Suspense Account	(106.67)	350.00
Bill	49635	11/30/2023			8406013 - Contractual	(662.84)	1,287.50
					8999999 - Non-awarded Suspense Account	(257.41)	500.00
					8412023 - Contractual	(167.32)	325.00
					8416023 - Contractual	(141.58)	275.00
					8417013 - Contractual	(193.06)	375.00
					8410022 - Contractual	(64.35)	125.00



**Gulf Consortium**  
**Check Detail**  
January through April 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					6210 · Legal	(900.94)	1,750.00
Bill	49814	12/29/2023			8417013 · Contractual	(214.28)	375.00
					8999999 · Non-awarded Suspense Account	(214.29)	375.00
					8416023 · Contractual	(71.43)	125.00
TOTAL						(3,287.50)	6,825.00
<b>Bill Pmt -Check</b>		<b>02/15/2024</b>	<b>Pinellas County Grants</b>		<b>1030 · Grant Account (Wells Fargo)</b>		<b>(664,217.17)</b>
Bill	23-08	01/24/2024			8416022 · Consultants/Subrecipients	(664,217.17)	664,217.17
TOTAL						(664,217.17)	664,217.17
<b>Bill Pmt -Check</b>		<b>02/15/2024</b>	<b>The Balmoral Group, LLC</b>		<b>1030 · Grant Account (Wells Fargo)</b>		<b>(6,168.75)</b>
Bill	500020.19	01/16/2024			6220 · Administration	(1,618.75)	1,618.75
Bill	500040.04	01/16/2024			8403042 · Contractual	(1,137.50)	1,137.50
Bill	500050.03	01/24/2024			8406013 · Contractual	(1,487.50)	1,487.50
Bill	500111.05	01/24/2024			8417013 · Contractual	(1,925.00)	1,925.00
TOTAL						(6,168.75)	6,168.75
<b>Bill Pmt -Check</b>		<b>02/22/2024</b>	<b>Collier County Grants</b>		<b>1030 · Grant Account (Wells Fargo)</b>		<b>(31,037.75)</b>
Bill	97-13	01/31/2024			8422012 · Consultants/Subrecipients	(31,037.75)	31,037.75
TOTAL						(31,037.75)	31,037.75
<b>Bill Pmt -Check</b>		<b>02/22/2024</b>	<b>Leon County</b>		<b>1030 · Grant Account (Wells Fargo)</b>		<b>(9.80)</b>
Bill	41-05	01/31/2024			8415012 · Contractual	(0.12)	0.12
Bill	97-13	01/31/2024			8422013 · Contractual	(9.68)	9.68
TOTAL						(9.80)	9.80
<b>Bill Pmt -Check</b>		<b>02/22/2024</b>	<b>The Balmoral Group, LLC</b>		<b>1030 · Grant Account (Wells Fargo)</b>		<b>(1,618.75)</b>
Bill	500041.05	01/31/2024			8415012 · Contractual	(393.75)	393.75
Bill	5000097.09	01/31/2024			8422013 · Contractual	(1,225.00)	1,225.00
TOTAL						(1,618.75)	1,618.75

**Gulf Consortium**  
**Check Detail**  
January through April 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		03/11/2024			1050 · HESI Funds (Wells Fargo)		(667.59)
					5060 · Bank Fees	(667.59)	667.59
TOTAL						(667.59)	667.59
Bill Pmt -Check		03/19/2024	The Balmoral Group, LLC		1030 · Grant Account (Wells Fargo)		(4,068.75)
Bill	500020.20	02/29/2024			6200 · Adaptive Planning	(2,668.75)	2,668.75
Bill	500049.02	02/29/2024			8410013 · Contractual	(1,400.00)	1,400.00
TOTAL						(4,068.75)	4,068.75
Bill Pmt -Check		03/19/2024	Leon County		1030 · Grant Account (Wells Fargo)		(6.81)
Bill	20-22	02/29/2024			6200 · Adaptive Planning	(0.80)	0.80
Bill	36-08	02/29/2024			8402012 · Contractual	(2.44)	2.44
Bill	49-02	02/29/2024			8410013 · Contractual	(3.57)	3.57
TOTAL						(6.81)	6.81
Bill Pmt -Check		03/19/2024	Santa Rosa County Draw		1030 · Grant Account (Wells Fargo)		(8,124.10)
Bill	36-08	02/29/2024			8402018 · UWF - Personnel	(2,462.62)	2,462.62
					8402019 · UWF - Fringe Benefits	(443.87)	443.87
					8402112 · UWF - Other	(507.11)	507.11
					8502012 · UWF Other Indirect	(1,382.52)	1,382.52
					8402013 · Santa Rosa - Personnel	(302.54)	302.54
					8402013 · Santa Rosa - Personnel	(3,025.44)	3,025.44
TOTAL						(8,124.10)	8,124.10
Bill Pmt -Check		03/19/2024	Taylor County Expenses		1030 · Grant Account (Wells Fargo)		(10,500.00)
Bill	49-02	02/29/2024			8410012 · Consultants/Subrecipients	(10,500.00)	10,500.00
TOTAL						(10,500.00)	10,500.00
Bill Pmt -Check		03/19/2024	Pinellas County Grants		1030 · Grant Account (Wells Fargo)		(7,109.43)
Bill	91-07	02/29/2024			8416014 · Consultants/Subrecipients	(7,109.43)	7,109.43

**Gulf Consortium**  
**Check Detail**  
January through April 2024

	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Original Amount</u>
TOTAL							(7,109.43)	7,109.43
	<b>Bill Pmt -Check</b>		<b>03/19/2024</b>	<b>Leon County</b>		<b>1030 - Grant Account (Wells Fargo)</b>		<b>(105.72)</b>
	Bill	98-25	02/29/2024			8405025 - Contractual	(9.23)	9.23
	Bill	91-07	02/29/2024			8416015 - Contractual	(2.13)	2.13
	Bill	92-06	02/29/2024			8419013 - Contractual	(94.36)	94.36
TOTAL							(105.72)	105.72
	<b>Bill Pmt -Check</b>		<b>03/19/2024</b>	<b>Sarasota Expenses</b>		<b>1030 - Grant Account (Wells Fargo)</b>		<b>(310,000.00)</b>
	Bill	92-06	02/29/2024			8419012 - Consultants/Subrecipients	(310,000.00)	310,000.00
TOTAL							(310,000.00)	310,000.00
	<b>Bill Pmt -Check</b>		<b>03/19/2024</b>	<b>The Balmoral Group, LLC</b>		<b>1030 - Grant Account (Wells Fargo)</b>		<b>(3,718.75)</b>
	Bill	500092.06	02/29/2024			8319011 - Direct Costs	(3,718.75)	3,718.75
TOTAL							(3,718.75)	3,718.75
	<b>Bill Pmt -Check</b>		<b>03/19/2024</b>	<b>Bay County Draw</b>		<b>1030 - Grant Account (Wells Fargo)</b>		<b>(30,790.14)</b>
	Bill	98-25	02/29/2024			8405022 - Personnel/Benefits	(6,005.60)	6,005.60
						8405023 - Supplies	(1,695.00)	1,695.00
						8405024 - Other Direct	(5,689.19)	5,689.19
						8405024 - Other Direct	(1,338.98)	1,338.98
	Bill	42	02/29/2024			8405022 - Personnel/Benefits	(6,352.53)	6,352.53
						8405023 - Supplies	(258.69)	258.69
						8405024 - Other Direct	(316.05)	316.05
						8305022 - Indirect Costs	(692.73)	692.73
	Bill	Claim 43	02/29/2024			8405022 - Personnel/Benefits	(6,464.07)	6,464.07
						8405023 - Supplies	(975.00)	975.00
						8405024 - Other Direct	(234.90)	234.90
						8305022 - Indirect Costs	(767.40)	767.40
TOTAL							(30,790.14)	30,790.14
	<b>Bill Pmt -Check</b>		<b>03/19/2024</b>	<b>NGN</b>		<b>1030 - Grant Account (Wells Fargo)</b>		<b>(800.00)</b>

## Gulf Consortium Check Detail January through April 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	49951	01/31/2024			8999999 · Non-awarded Suspense Account	(392.32)	1,275.00
					8419013 · Contractual	(246.15)	800.00
					8416023 · Contractual	(15.38)	50.00
					8406013 · Contractual	(146.15)	475.00
TOTAL						(800.00)	2,600.00
<b>Bill Pmt -Check</b>		<b>04/16/2024</b>	<b>Citrus County Draw</b>		<b>1030 · Grant Account (Wells Fargo)</b>		<b>(886,898.55)</b>
Bill	34-07 #2	03/26/2024			8413012 · Consultants/Subrecipients	(681,228.37)	681,228.37
Bill	107-05 #2	03/26/2024			8413022 · Consultants/Subrecipients	(205,670.18)	205,670.18
TOTAL						(886,898.55)	886,898.55
<b>Bill Pmt -Check</b>		<b>04/16/2024</b>	<b>Leon County</b>		<b>1030 · Grant Account (Wells Fargo)</b>		<b>(263.16)</b>
Bill	34-07	03/26/2024			8413013 · Contractual	(205.16)	205.16
Bill	107-05	03/26/2024			8413023 · Contractual	(54.32)	54.32
Bill	54-01	03/26/2024			8405013 · Contractual	(3.68)	3.68
TOTAL						(263.16)	263.16
<b>Bill Pmt -Check</b>		<b>04/16/2024</b>	<b>NGN</b>		<b>1030 · Grant Account (Wells Fargo)</b>		<b>(500.00)</b>
Bill	45416	07/31/2021			8999999 · Non-awarded Suspense Account	(217.74)	675.00
					8417013 · Contractual	(40.32)	125.00
					8999999 · Non-awarded Suspense Account	(161.29)	500.00
					5050 · Legal Fees	(80.65)	250.00
TOTAL						(500.00)	1,550.00
<b>Bill Pmt -Check</b>		<b>04/16/2024</b>	<b>The Balmoral Group, LLC</b>		<b>1030 · Grant Account (Wells Fargo)</b>		<b>(15,750.00)</b>
Bill	500034.05	03/26/2024			8413013 · Contractual	(2,625.00)	2,625.00
Bill	500107.05	03/26/2024			8413023 · Contractual	(1,356.25)	1,356.25
Bill	500054.01	03/26/2024			8405013 · Contractual	(11,768.75)	11,768.75
TOTAL						(15,750.00)	15,750.00
<b>Check</b>		<b>04/30/2024</b>			<b>1050 · HESI Funds (Wells Fargo)</b>		<b>(691.07)</b>

**Gulf Consortium**  
**Check Detail**  
January through April 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					5060 · Bank Fees	(691.07)	691.07
TOTAL						(691.07)	691.07
<b>Bill Pmt -Check</b>	<b>250</b>	<b>01/11/2024</b>	<b>The Balmoral Group, LLC</b>		<b>1020 · Operating Account (United Comm)</b>		<b>(9,581.25)</b>
Bill	2461.51	11/30/2023			5040 · Management Fees	(5,468.75)	5,468.75
Bill	2461.52	01/02/2024			5040 · Management Fees	(4,112.50)	4,112.50
TOTAL						(9,581.25)	9,581.25
<b>Bill Pmt -Check</b>	<b>292</b>	<b>03/07/2024</b>	<b>The Balmoral Group, LLC</b>		<b>1020 · Operating Account (United Comm)</b>		<b>(5,993.75)</b>
Bill	2461.53	01/31/2024			5040 · Management Fees	(5,993.75)	5,993.75
TOTAL						(5,993.75)	5,993.75
<b>Bill Pmt -Check</b>	<b>293</b>	<b>03/07/2024</b>	<b>Warren Averett, LLC</b>		<b>1020 · Operating Account (United Comm)</b>		<b>(15,000.00)</b>
Bill	1409392	02/20/2024			1210 · Prepaid Expenses	(15,000.00)	15,000.00
TOTAL						(15,000.00)	15,000.00
<b>Bill Pmt -Check</b>	<b>294</b>	<b>03/07/2024</b>	<b>WizeHive, Inc.</b>		<b>1020 · Operating Account (United Comm)</b>		<b>(11,335.00)</b>
Bill	111548	02/09/2024			1210 · Prepaid Expenses	(11,335.00)	11,335.00
TOTAL						(11,335.00)	11,335.00
<b>Bill Pmt -Check</b>	<b>295</b>	<b>04/11/2024</b>	<b>Hartman Consultants</b>		<b>1020 · Operating Account (United Comm)</b>		<b>(1,400.00)</b>
Bill		02/01/2024			1210 · Prepaid Expenses	(1,400.00)	2,400.00
TOTAL						(1,400.00)	2,400.00
<b>Bill Pmt -Check</b>	<b>296</b>	<b>04/11/2024</b>	<b>Goodman Appraisal Consultants</b>		<b>1020 · Operating Account (United Comm)</b>		<b>(750.00)</b>
Bill		03/01/2024			1210 · Prepaid Expenses	(750.00)	750.00
TOTAL						(750.00)	750.00
<b>Bill Pmt -Check</b>	<b>2391</b>	<b>02/01/2024</b>	<b>Hartman Consultants</b>		<b>1020 · Operating Account (United Comm)</b>		<b>(1,000.00)</b>

**Gulf Consortium**  
**Check Detail**  
January through April 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Original Amount</u>
Bill		02/01/2024			1210 - Prepaid Expenses	(1,000.00)	2,400.00
TOTAL						(1,000.00)	2,400.00

**Gulf Consortium Finance and Budget Committee Meeting  
May 30, 2024**

**Item 7  
Budget Summary and Project Status Expenditure Reports**

**Summary:**

The Budget Summary and the Project Status Expenditure Report through April 30 are presented for Committee review.

*Condensed Budget Summary  
For the current fiscal year – seven months ended April 2024*

Cost Category	Annual 2023-24 Budget	Actual YTD	Remaining Budgeted Expenses
SEP Expenses (project funding)	89,000,000	2,088,144	86,911,856
Adaptive Planning Grant	82,516	28,699	53,817
HESI/Transocean Funds		23	-23
General fixed and variable Operating Expenses	124,122	30,552	93,570
<b>Total</b>	<b>89,206,638</b>	<b>2,147,418</b>	<b>87,059,220</b>

**Project Status Expenditure Reports**

County	Proj. #	Project Name	Budgeted Amount Thru Current Year	Actual PTD	Remaining Budgeted Expenses	Project Status
<b>Wastewater improvement Grant Application #1</b>						
<b>Santa Rosa</b>	2-1	Soundside Drive Septic to Sewer Conversion, Phase I	\$442,473	\$437,434	\$5,039	Completed
<b>Okaloosa</b>	3-4	Shoal River Headwaters Protection Program - Phase I (BSAIP WRF Effluent Disposal Expansion)	\$122,157	\$92,672	\$29,485	Completed
<b>Citrus</b>	13-1	NW Quadrant Sewer Force Main Project	\$302,621	\$177,407	\$125,214	Completed
<b>Charlotte</b>	20-1	Charlotte Harbor Septic to Sewer Conversion Program	\$294,608	\$1,683	\$292,925	Withdrawn
<b>Okaloosa</b>	3-3	Choctawhatchee Bay Estuary Program	\$1,066,139	\$542,042	\$524,097	Balance for project to date
<b>Wakulla</b>	8-2	Coastal Public Access Program - Bayside Marina	\$81,004	\$52,785	\$28,219	Completed
<b>Pasco</b>	15-5	Artificial Reef Program - Hudson Reef	\$117,905	\$10,769	\$107,136	Completed
<b>Pinellas</b>	16-1	Lake Seminole Sediment Removal	\$1,237,121	\$1,061,181	\$175,940	Balance for project to date
<b>Pasco</b>	15-1	Port Richey Watershed Stormwater Mgmt Project - Construction	\$5,090,277	\$14,376	\$5,075,901	Completed

<b>Bay</b>	5-2	St. Andrew Bay Stormwater Improvement Program – St. Andrew Bay Watch – Water Quality Monitoring	\$545,139	\$371,992	\$173,147	Balance for project to date
<b>Collier</b>	22-1	Comprehensive Watershed Improvment Program - Monitoring Program	\$820,516	\$298,224	\$522,292	Balance for project to date
<b>Sarasota</b>	19-1	Sarasota County Dona Bay Hydrologic Restoration Program	\$1,107,192	\$339,551	\$767,641	Balance for project to date
<b>Walton</b>	4-1	Choctawhatchee Bay Septic to Sewer Conversion - Planning	\$679,029	\$19,498	\$659,531	Balance for project to date
<b>Jefferson</b>	9-2	Wacissa River Park Improvement Program - Planning and Acquisition	\$1,236,271	\$62,980	\$1,173,291	Completed
<b>Citrus</b>	13-2	Cross Florida Barge Canal Boat Ramp - E&D	\$695,024	\$389,484	\$305,540	Balance for project to date
<b>Escambia</b>	1-1	Bayou Chico Contaminated Sediment Remediation Project - E&D	\$1,121,773	\$365,676	\$756,097	Balance for project to date
<b>Hernando</b>	14-1	Artificial Reef Program - E&D and Monitoring	\$778,622	\$423,711	\$354,911	Balance for project to date
<b>Hillsborough</b>	17-1	Cockroach Bay Aquatic Preserve Land Acquisition and Ecosystem Restoration - Acquisition	\$5,132,239	\$3,338,231	\$1,794,008	Balance for project to date
<b>Levy</b>	12-2	Levy County Oyster Restoration Project	\$2,080,054	\$38,899	\$2,041,155	Balance for project to date
<b>Gulf</b>	6-2	St. Joseph Peninsula Coastal Erosion Control	\$3,065,101	\$150,239	\$2,914,862	Balance for project to date
<b>Franklin</b>	7-3	Apalachicola Bay Cooperative Dredging Program	\$6,107,397	\$6,028,150	\$79,247	Completed
<b>Pinellas</b>	16-2	Wastewater Collection System Improvements - E&D	\$2,085,262	\$1,285,761	\$799,501	Balance for project to date
<b>Manatee</b>	18-6	Applied Research for Shellfish Aquaculture and Habitat Restoration	\$344,885	\$142,747	\$202,138	Balance for project to date
<b>Manatee</b>	18-2	Portosueno Park Living Shoreline	\$689,687	\$20,785	\$668,902	Balance for project to date
<b>Citrus</b>	13-1	NW Quadrant Sewer Force Main Project- Construction	\$5,997,571	\$944,181	\$5,105,961	Balance for project to date
<b>Manatee</b>	18-10	Kingfish Boat Ramp Renovation and Expansion - Construction	\$4,538,586	\$21,473	\$4,517,112	Completed
<b>Santa Rosa</b>	2-1	Santa Rosa Sound Water Quality Improvement Monitoring Program	\$3,460,864	\$84,592	\$3,376,242	Balance for project to date



<b>Wakulla</b>	8-1	Wakulla Springshed Water Quality Protection Program	\$7,721,441	\$15,911	\$7,705,530	Balance for project to date
<b>Taylor</b>	10-1	Spring Warrior	\$621,686	\$18,843	\$602,843	Balance for project to date
<b>Taylor</b>	10-2	Hodges Park Rehabilitation Project	\$1,075,161	\$13,141	\$1,062,020	Balance for project to date
<b>Okaloosa</b>	3-4	Shoal River Headwaters Protection Program – Phase 1	\$1,431,554	\$14,617	\$1,416,937	Balance for project to date
<b>Citrus</b>	13-3	Artificial Reef Program	\$1,246,249	\$9,978	\$1,236,271	Balance for project to date
<b>Manatee</b>	18-1	Manatee River Oyster Restoration	\$2,039,612	\$13,160	\$2,026,452	Balance for project to date
<b>Okaloosa</b>	3-5	Veterans Park Living Shoreline	\$1,620,624	\$11,597	\$1,609,027	Balance for project to date
<b>Taylor</b>	10-3	Keaton Beach & Steinhatchee Boat Ramps	\$383,665	\$10,985	\$372,680	Balance for project to date
<b>Pinellas</b>	16-3	Land Acquisition for Floodplain Restoration & Resiliency	\$3,374,518	\$6,371	\$3,368,147	Balance for project to date
<b>Taylor</b>	10-4	Coastal Dredging	\$1,539,787	\$0.00	\$1,539,787	In RESTORE review
<b>Bay</b>	5-1	Septic to Sewer Construction	\$1,522,132	\$0.00	\$1,522,132	In RESTORE review
<b>Hernando</b>	14-5	Coastal Stormwater Improvement – Calienta Street	\$2,969,661	\$0.00	\$2,969,661	In RESTORE review
<b>Gulf</b>	6-1	Port St. Joe Sewer Upgrade	\$889,017	\$36,117	\$852,900	Balance for project to date
<b>Hillsborough</b>	17-2	Delaney Creek – Palm River Septic to Sewer Conversion	\$7,485,976	\$0.00	\$7,485,976	In RESTORE Review
<b>Dixie</b>	11-1	Horseshoe Beach Working Waterfront	\$3,088,576	\$0.00	\$3,088,576	Gulf Consortium Review
<b>Monroe</b>	23-1	Canal Management Master Plan Implementation	\$12,632,689	\$0.00	\$12,632,689	Gulf Consortium Review
<b>Pasco</b>	15-9	Channel Restoration & Water Quality	\$12,611,245	\$0.00	\$12,611,245	Gulf Consortium Review

**Gulf Consortium Finance and Budget Committee Meeting  
May 30, 2024**

**Agenda Item 8  
Trust Fund Report**

**Statement of Issue:**

Presentation of the current Trust Fund balance and pending Grant applications for SEP Implementation. Also presented the HESI/Transocean settlement balance.

**Background:**

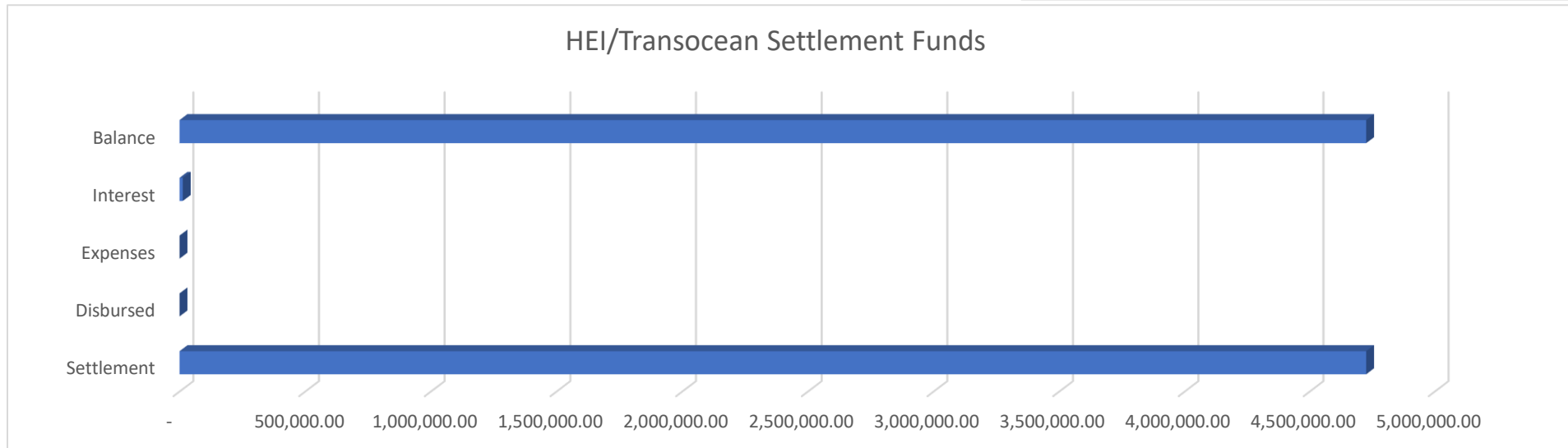
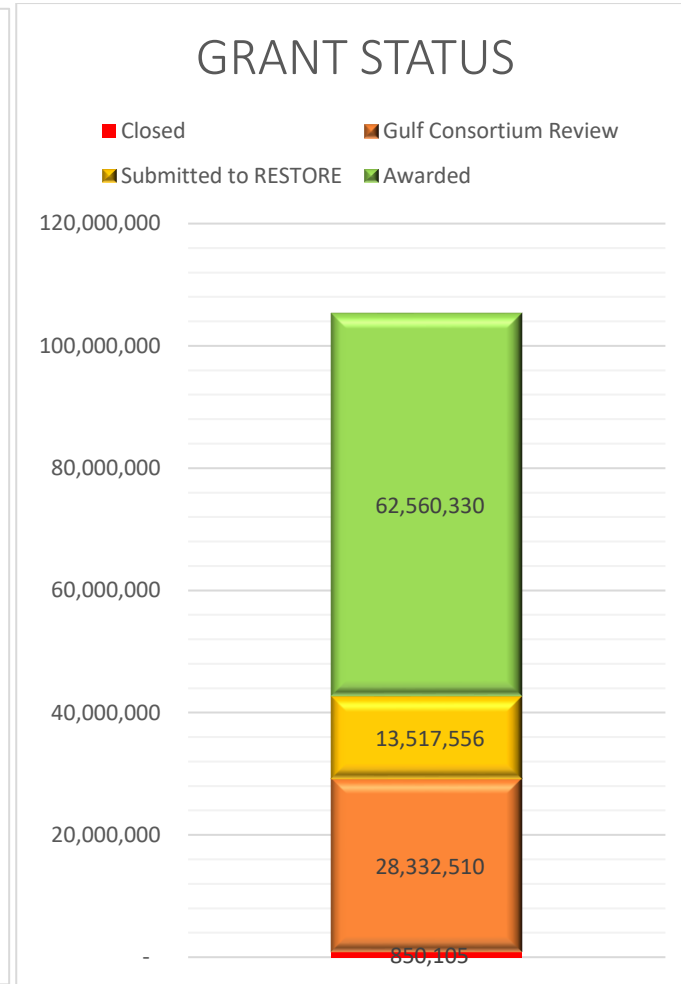
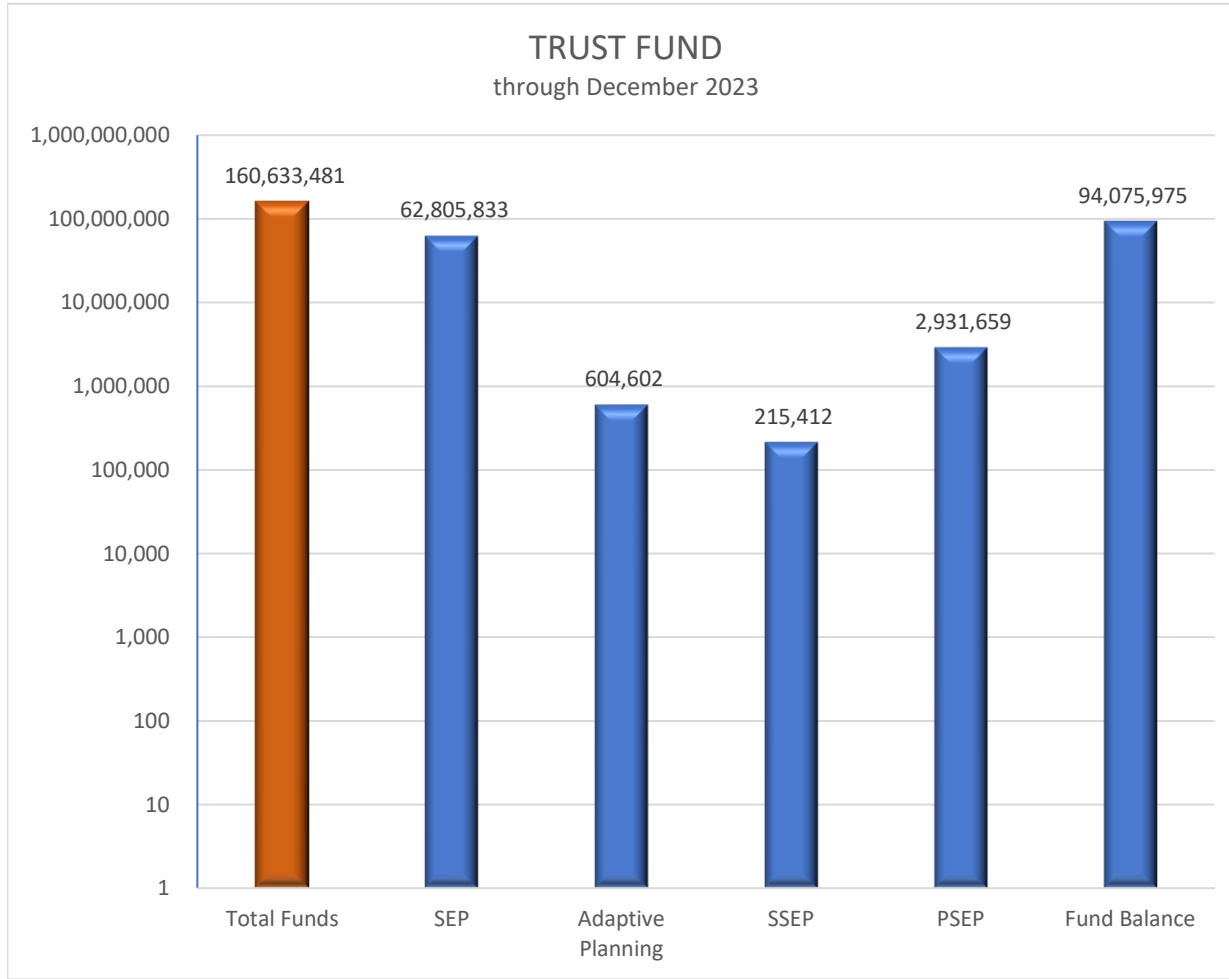
Staff has prepared exhibits showing snapshot of the Trust Fund Balance, showing the total funds in the Trust Fund, the amounts allocated to the SSEP, PSEP, Adaptive Planning, and the amounts pertaining to pending Grant Applications for SEP projects. Also included are the current and future BP payments along with the HESI/Transocean balance.

**Attachments:**

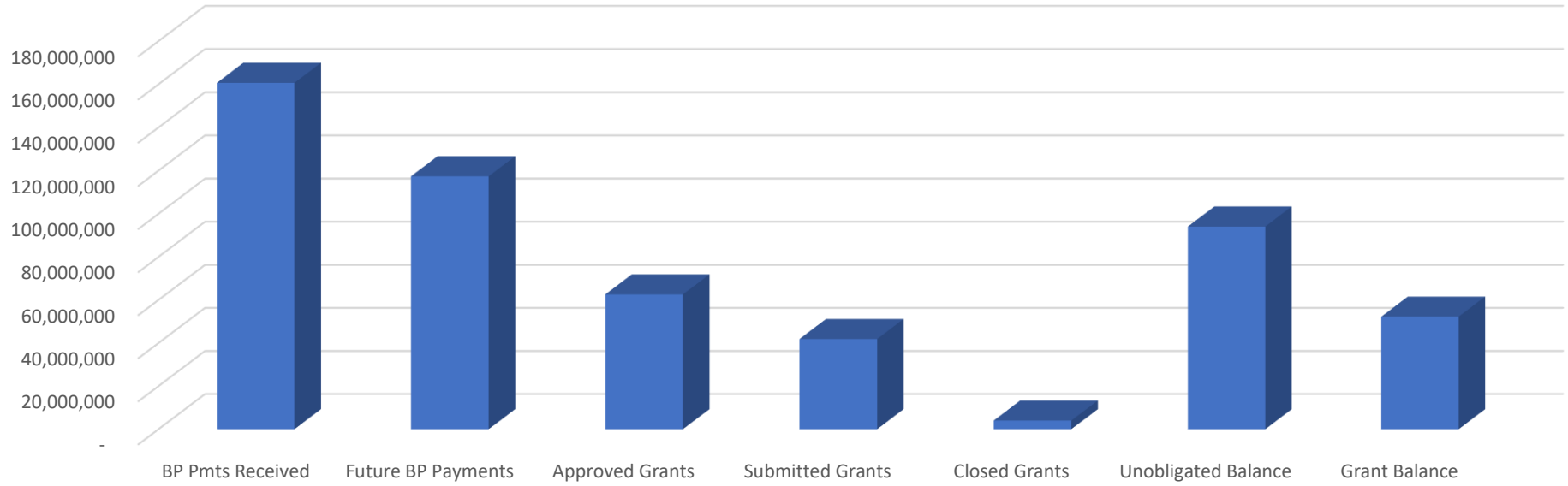
- a) Trust Fund balance totals by funding source with current SEP grant status and HESI/Transocean settlement balance
- b) BP Payment Status

**Prepared by:**

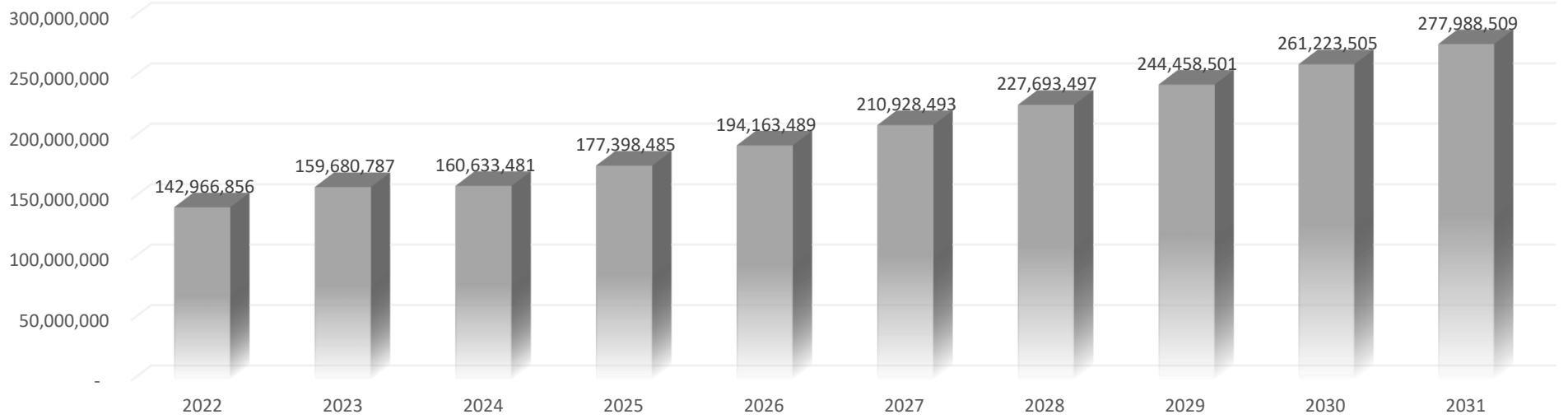
Richard Bernier  
The Balmoral Group  
On: May 21,2024



### BP Fund Payments



### SCHEDULED PAYMENTS



**Gulf Consortium Finance and Budget Committee Meeting  
May 30, 2024**

**Agenda Item 9  
Grant Funding by County**

**Statement of Issue:**

Presentation implementation grants by county with implementation and compliance expenses.

**Background:**

Implementation grants submitted by each county is reviewed by staff and legal before being submitted to the Restore Council for approval. The processing of the actual payments are completed through a fiscal agent. The attached graphs represent the current grants and these associated expenses.

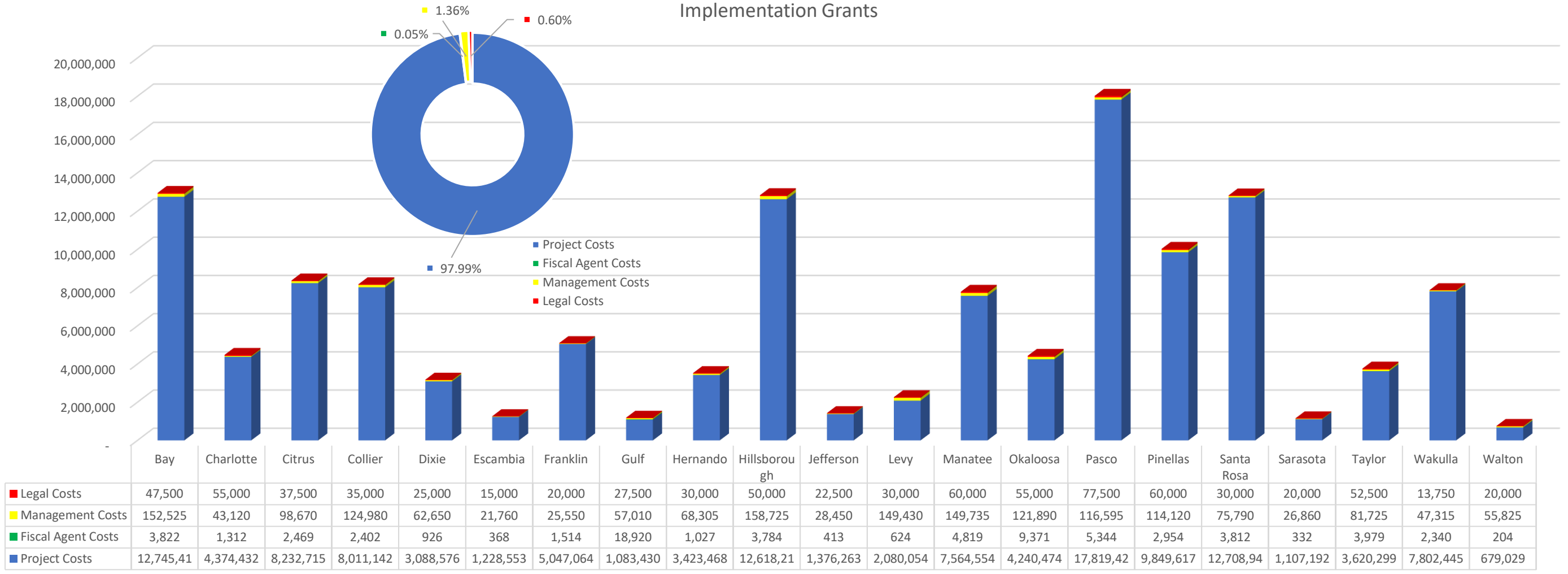
**Attachments:**

- a) Implementation Grants graph comparing project costs to implementation expenses.
- b) Graphical representation of total grants in comparison to available.

**Prepared by:**

Richard Bernier  
The Balmoral Group  
Finance Manager  
On: May 21, 2024

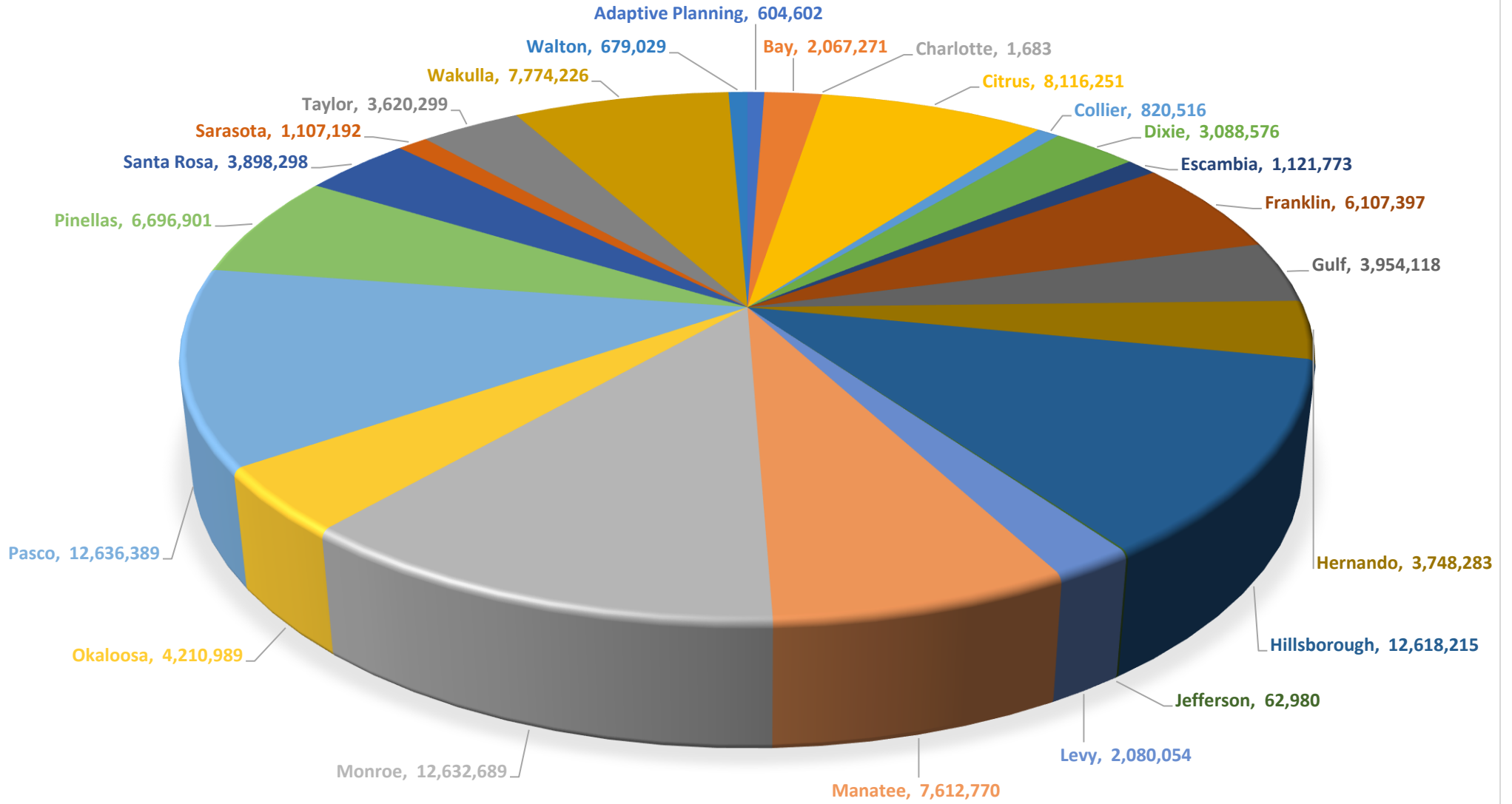
Implementation Grants



■ Project Costs ■ Fiscal Agent Costs ■ Management Costs ■ Legal Costs

Finance Budget Committee Meeting

**SUBMITTED**



**Gulf Consortium Finance and Budget Committee Meeting  
May 30, 2024**

**Agenda Item 10  
Public Comments**

**Statement of Issue:**

The public is invited to provide comments on issues that are NOT on today's agenda.

**Attachments:**

None

**Prepared by:**

Richard Bernier  
The Balmoral Group  
Financial Manager  
On: May 21, 2024



**Gulf Consortium Finance and Budget Committee Meeting  
May 30, 2024**

**Agenda Item 11  
Finance and Budget Committee Member Comments**

**Statement of Issue:**

Members of the Finance and Budget Committee are invited to provide comments on relevant issues.

**Attachments:**

None

**Prepared by:**

Richard Bernier  
The Balmoral Group  
Finance Manager  
On: May 21, 2024